## **Thompson Mechanical INC**

## **HVAC/R EMPLOYMENT APPLICATION**

320 3rd Ave NW Watertown, SD 57201 Phone: (605) 886-6162

(Please Print Clearly – complete all 6 pages)

Phone: (605) 886-61 Fax: (605) 753-6100		Position(s) Applying for:		
,				
			Application	n Date:/
		Personal Information		
First Name:		Last Name:		
Address:				
City:		State:		Zip:
Home Phone:	Work Ph	one: ex	t	Cell Phone:
Email Address: (if availab	le)			
How did you hear about o	our company?			
	E	Employment Information		
Citizenship/Work Status:	☐ U.S. Citizen ☐ Green Card H	older ☐ U.S. Work Permit/Visa ☐	Canadian Citizen	☐ Canadian Work Permit/Visa
Current Employer: (if any	)			
Years of Work Experience	e <u>directly related</u> to the position	you are applying for:		
Employment Type Desire	d: □Full-Time □Part-Tir	me		
Desired Compensation: \$	S □Hourly	□Annual		
Other Compensation Des	sired:			
When are you available to	o start work?			
		Education		
TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION	# OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College/University				
College/Offiversity				
Bus. or Trade School				
Professional School				

Criminal History						
HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEA	NOR (except any minor traffic vic	olations)? 🗖 No	☐ Yes			
If yes, please explain and attach any relevant documentation						
Drivers Lice	ense Information					
DO YOU HAVE A VALID DRIVER'S LICENSE? Yes No						
Do you have reliable transportation to work (please be specific)?						
Driver's license number: State of Issue:						
☐ Operator ☐ Commercial (CDL) ☐ Chauffeur ☐ Do yo	u have a clean driving record?	☐ Yes	☐ No			
List any Moving Violations and/or Accidents from the last 3 years:						
Milita	ry Service					
	-					
HAVE YOU EVER BEEN IN THE ARMED FORCES?						
ARE YOU CURRENTLY A MEMBER OF THE NATIONAL GUARD or						
Specialty Date En	tered [	Discharge Date _				
Work	Experience					
Please list your work experience for the past 5 years beginning if you were self-employed, give firm name. Attach additional sheet	ng with your most recent job.	me if applicable	•			
Name of employer:	Name of last supervisor	Employment dates	Pay or salary			
Address with city/state/zip:		From	Start			
		То	Final			
Phone:	Your last job title					
Specific reason for leaving						
List the jobs you held, duties performed, skills used or learned, adv	vancements or promotions while	le you worked at	this company.			
May we contact this employer? ☐ Yes ☐ No						
Name of employer:	Name of last supervisor	Employment	Pay or salary			
Name of employer.	waine or last supervisor	dates	l ay or salary			
Address with city/state/zip:		From	Start			
		То	Final			
Phone:	Your last job title					
Specific reason for leaving						
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.						
May we contact this employer? ☐ Yes ☐ No						

Name of employer:			Name of last su	pervisor	Employment dates	Pay or salary	
Address with city/state/	zip:				From	Start	
					То	Final	
Phone:			Your last job tit	le			
Specific reason for leav	ing		I				
List the jobs you held, o	luties performed, skills used	or learned, adv	ancements or pro	omotions whi	le vou worked at	this company.	
, ,	•	,	·				
May we contact this em	ployer?  Yes  No						
Name of employer:			Name of last supervisor		Employment dates	Pay or salary	
Address with city/state/	zip:				From	Start	
					То	Final	
Phone:			Your last job title				
Specific reason for leav	ing						
Liet the iche veu hold e	lution portarmod abilla unad		·	amatiana whi		this sampany	
List the jobs you neid, d	luties performed, skills used	or learned, adv	ancements or pro	omotions wni	ie you worked at	this company.	
May we contact this em	ployer? 🛘 Yes 🖫 No						
	KILLS SECTION INSTRUC with a high level of competer		select the speci	fic industry s	kills that you co	onsider yourself to be <u>very</u>	
<u>kilowiedgeable</u> about, w	ntii a <u>riigii level ol competel</u>	icy.					
		HVAC/R I	ndustry Skills				
What Size of HVAC/R equ	ipment have you worked wit	h? (Select all the	at apply)				
□ 1 - 5 Tons	☐ 5 - 20 Tons	□ 20 - 50 Tons	ar app.,,,	□ 50 - 100 To	ons $\square$	1100+ Tons	
What Manufacturers Equi	pment have you worked with	1? (Select all tha	at apply)				
□ American Standard	☐ DelField	☐ Kold Draft	11 77	Ruud		Toshiba	
<ul><li>□ Andover Controls</li><li>□ Beverage Air</li></ul>	<ul><li>☐ Electro Freeze</li><li>☐ Frigidaire</li></ul>	☐ Lennox ☐ Liebert		□ Sani Serv □ Seibe		l Trane I Traulsen	
☐ Bryant	☐ Gibson	☐ Luxaire		☐ Siemens		TRUE	
□ Carrier	□ Honeywell	☐ Manitowoc		☐ StorIting		United	
☐ Coleman ☐ Cornecius	<ul><li>☐ Hoshizaki</li><li>☐ Ice O Matic</li></ul>	<ul><li>□ Maytag</li><li>□ McQuay</li></ul>		□ Tappan □ Taylor		Victory   Vogt	
☐ Crystal Tip	□ ICEE	□ Perlick		□ Tekmar		Westinghouse	
☐ Cummins & Woodward ☐ Daikin	<ul><li>☐ Johnson Controls</li><li>☐ Kelvinator</li></ul>	☐ Philco ☐ Rheem		☐ Thermo Kir	ng 🗆	l York	
□ Daikiii	- Reivinator	□ K⊓eem					
What types of Equipment	or Systems have you worke	d with? (Select	all that apply)				
□ 410A	☐ Chillers	☐ Freezers - Cor	mmercial	□ Oil		Split Systems	
<ul><li>□ Absorption Systems</li><li>□ Air Dist. Equipment</li></ul>	<ul><li>□ Cold-Plate Systems</li><li>□ Commercial Cooking Equip</li></ul>	<ul><li>□ Frozen Bevera</li><li>□ Furnace</li></ul>	age Machines	☐ Ovens - Ele ☐ Ovens - Ga		l Steam l Trailer Units	
☐ Air Handlers	☐ Cooling Towers	☐ Furnace ☐ Gas		☐ Ovens - Ga		Transport Refrigeration	
☐ Ammonia	□ Dehumidification	Gas Stoves	Gas Stoves □ Pai		frigeration $\Box$	☐ Variable Speed Equipment	
<ul><li>□ Anti-Vibrations</li><li>□ Appliances</li></ul>	<ul><li>□ Dish Washers</li><li>□ Dry Systems</li></ul>	<ul><li>☐ Geo Thermal</li><li>☐ Ground Source</li></ul>	e Heat Pumns	<ul><li>□ Portable H\</li><li>□ Propane</li></ul>		I VAV I Ventilation	
☐ Appliances - Home	☐ Dry-Systems ☐ Dry-Coolers	☐ Heat Pumps	o riouti umps	☐ Puron		VRF	
■ Bobtail Units	□ Dryers - Clothes	Humidification		Radiant He	ating $\square$	I VRV	
<ul><li>□ Boilers</li><li>□ Cascade Refrigeration</li></ul>	<ul><li>☐ Electric Stoves</li><li>☐ Environmental Test Chambers</li></ul>	☐ HVAC Equipm	ent	☐ Reach-Ins		l Walk-Ins I Washers - Clothes	
☐ Cascade Refrigeration ☐ Central Plants	☐ Environmental Test Chambers ☐ Exhaust Systems	<ul><li>☐ Hydronic</li><li>☐ Ice Cream Mae</li></ul>	chines	<ul><li>□ Recipricatir</li><li>□ Refrigeration</li></ul>	0	Wasners - Clothes   Water Heaters	
□ Centrifugal	☐ FCB Machines	□ Ice Machines	- <del></del>	□ Refrigerato	rs 🗆	Wet Systems	
☐ Chilled Water	□ Forced Air Systems	□ In-Floor		□ Rooftop Un	its 🗆	Window Units AC	

HVAC/R Industry Skills Continued								
What types of Parts and Accessories have you worked with? (Select all that apply)								
□ Coils	☐ Dampers	☐ Electric Motors	☐ HVAC Parts	☐ Sound Attenuators				
☐ Compressors	☐ Diffusers	☐ Fans	□ Registers	☐ Vacuum Pumps				
☐ Condensers	☐ Duct Work	☐ Grills	☐ Sheet Metal	☐ Valves				
What Applications do yo	What Applications do you have experience with? (Select all that apply)							
☐ Clean Rooms	☐ Government Projects	□ Institutional	☐ Multi-Family	☐ Residential				
□ Cold Storage	☐ Grocery Stores	☐ International	□ Off-Shore	☐ Restaurants				
□ Commercial	☐ Hospitals	☐ Light Commercial	☐ Pools	□ Snow Melting				
☐ Floating Floor	☐ Industrial	☐ Marine						
What types of Building A	utomation or controls expe	erience do you have?						
<ul><li>☐ Building Automation</li><li>☐ Controls</li></ul>	☐ Controls - Design	☐ Controls - Programm	ning DDC	☐ Pneumatic controls				
What Job Functions have	e you performed? (Select al	I that apply)						
☐ Activity Reporting	☐ Engineer/PE		□ Negotiate Contracts	☐ Retro-Fit				
☐ Advertising (broadcast)	☐ Estimating		☐ Operations Manager	☐ Sales				
<ul><li>□ Advertising (online)</li><li>□ Advertising (print)</li></ul>	☐ Estimator☐ Executive		□ P&L □ Pipefitter	□ Sales - In Home □ Sales - Residential				
☐ Assembling	□ Expense Rep	orts	☐ Piping	☐ Sales - Retail				
☐ Brazing	☐ Fabrication		☐ Plan-O-Grams/Schematics	☐ Sales - Wholesale				
■ Budgeting	☐ Facility Mana		☐ Plan/Spec	Sales Management, Area				
☐ Business Development	☐ Field Supervis	sor	☐ Planning	☐ Sales Management, National				
<ul><li>□ Call Center Management</li><li>□ Carpentry</li></ul>	□ Forecasting □ Foreman		☐ PLC ☐ Plumbing	<ul><li>□ Sales Management, Regional</li><li>□ Sales Manager</li></ul>				
☐ Change Orders	☐ General Cons	truction	☐ Policy/Procedure Development	☐ Sales Manager ☐ Sales Training Development				
☐ Channel Development	☐ General Mana		☐ Prepare Financial Reports	☐ Service				
□ Client Interaction	Goal Setting		Presentation Preparation	Service Agreements				
☐ Client/Account Managemen			☐ Preventative Maintenance	☐ Service Manager				
<ul><li>□ Cold Calling</li><li>□ Commission Development</li></ul>	☐ Inspector ☐ Installation		<ul><li>□ Product Demonstration</li><li>□ Product Design</li></ul>	<ul><li>☐ Sheet Metal Worker</li><li>☐ Shipping Coordination</li></ul>				
☐ Computer Literate	☐ Installation - N	lew Homes	☐ Product Development	☐ Shipping Coordination				
☐ Consultative Selling	□ Installer		☐ Product Testing	☐ Start-up				
☐ Contract Negotiations	□ Instructor		□ Production	☐ Steamfitter				
□ Contract/Proposal Preparati			☐ Production Specialist	☐ Strategic Alliances				
<ul><li>□ Conventions/Trade Shows</li><li>□ Customer Service</li></ul>	☐ Journeyman☐ Lead Generat	ion	<ul><li>□ Project Management</li><li>□ Project Scheduling</li></ul>	<ul><li>☐ Superintendent</li><li>☐ Supervision</li></ul>				
□ Data Entry	☐ Lead Manage		☐ Proposal Development	☐ Take-offs				
☐ Department Forecasting	☐ Leadership		☐ Proposal Presentation	☐ Team Building				
☐ Design/Build	□ LEED		□ Prospecting/Lead Generation	☐ Technician				
□ Designer	□ Load Calculat		□ Punch List	☐ Telemarketing - Inbound				
<ul><li>□ Develop Relationships/Allian</li><li>□ Dispatcher</li></ul>	nces	rator	<ul><li>□ Purchase Orders</li><li>□ Purchasing</li></ul>	□ Telemarketing - Outbound □ Territory Management				
☐ Dispatcher	☐ Maintenance	- Apartment	☐ QA/QC Manager	☐ Territory Management				
☐ Draftsman	☐ Manager	, partition	☐ Quality Assurance/Control	☐ Thermodynamics				
□ Driving	Manufacturer	•	Reading Blueprints	☐ Trainer				
☐ Drywall Repair	☐ Manufacturing		☐ Relationship Management	☐ Troubleshooting				
☐ Electrical ☐ Energy	☐ Market Analys ☐ Material Hand		<ul><li>□ Repair</li><li>□ Report Generation</li></ul>	<ul><li>Vendor Coordination</li><li>Welder</li></ul>				
☐ Energy Management	□ NATE Certific		☐ Reporting	☐ Welding				
☐ Engineer/BSME	□ NEBB		☐ Research					
What Computer related e	experience do you have? (S	elect all that apply)						
□ ACT	□ Echelon	☐ Lon Works	☐ MS Excel	☐ SalesLogix				
□ Approach	☐ Energy Pro	☐ Lon-Based Cicron	□ MS Office	☐ Seibe				
☐ AutoCad ☐ Derby	☐ Estimation (software)☐ Goldmine	<ul><li>☐ Manual J</li><li>☐ Microstation</li></ul>	☐ MS PowerPoint ☐ MS Word	☐ Trane Duct/Pipe Designer ☐ WinSales				
☐ Ecco Pro	☐ Load/Trace 700	☐ MS Access	☐ QuickPen	☐ Wrightsoft				
		Cortifications	9 Licensos	-				
What Couldings are	anae de 6 /0 :	Certifications	X LICENSES					
	enses do you have? (Sele	,						
□ (CAMT) Certified Apartment	t Maint Technician	☐ HVAC Excellence - (		☐ Journeyman Plumber License				
☐ Certified Energy Manager		☐ HVAC Excellence - (		<ul><li>☐ Master HVAC License</li><li>☐ Master Plumber License</li></ul>				
☐ EPA 608 Type I☐ EPA 608 Type II		<ul><li>☐ HVAC Excellence - I</li><li>☐ HVAC Excellence - I</li></ul>		☐ NATE - A/C				
□ EPA 608 Type III		☐ HVAC Excellence - H		□ NATE - Air Distribution				
☐ EPA 608 Universal		☐ HVAC Excellence - Oil Heat		■ NATE - Gas Heat				
☐ HVAC Excellence - A/C		☐ ICE - Commercial Re		□ NATE - Heat Pumps				
<ul><li>☐ HVAC Excellence - Commercial A/C</li><li>☐ HVAC Excellence - Commercial Refrigeration</li></ul>		☐ ICE - Light Commerc		□ NATE - Oil Heating				
☐ HVAC Excellence - Electrica		☐ ICE - Residential A/0 ☐ Journeyman HVAC I		<ul><li>□ Oil Burner License</li><li>□ Registered Professional Engineer</li></ul>				
Include State and License Numbers for any licenses selected above, if applicable:								
Other Licenses & Certific	ations held:							

	Additional Information
Use the space below to summarize any additional applying. If you have a resume, please include it w	l information necessary to describe your full qualifications for the specific position for which you ar
	Professional References
Please list 3-4 <u>people you have worked with</u> who ca	an attest to your On-the-Job experience and performance.
Name	Name
Position	Position
Company	Company
Telephone ()	Telephone ()
Email Address	Email Address
Name	Name

Did you complete this application yourself? ☐ Yes ☐ No If not, who did? \_\_\_\_\_

Position \_\_\_\_\_

Company \_\_\_\_\_

Telephone (\_\_\_\_\_)

Email Address \_\_\_\_\_

Position \_\_\_\_\_

Company \_\_\_\_\_

Telephone ( )\_\_\_\_\_

Email Address \_\_\_\_\_

## AGREEMENT (PLEASE READ CAREFULLY BEFORE SIGNING)

I certify that all the information on this application is accurate and complete to the best of my knowledge and understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with Thompson Mechanical INC creates an actual or implied contract of employment. I understand that, if I accept employment with Thompson Mechanical INC, it will be on an at-will basis. This means that either Thompson Mechanical INC or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

I agree to submit to drug and alcohol testing, if requested by Thompson Mechanical INC. I release Thompson Mechanical INC, and its employees, plus other persons or companies, from any and all liability arising out of or related in any way to such testing.

I authorize Thompson Mechanical INC to investigate information concerning my education, licensing, certifications, driving record, criminal history, employment experiences and all other aspects of my background relevant to my proposed employment. I release Thompson Mechanical INC and its employees from all liability arising from such investigation.

Signature of Applicant:	Date:	/	/
Print Name:			

Thompson Mechanical INC is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with Thompson Mechanical INC depends solely on your qualifications.